



Transportation Corridor Agencies™

The Toll Roads®



POSITION | Senior Director, Finance

The Agencies

Formed in the 1980s and located in Irvine, California, the Transportation Corridor Agencies (TCA) was created with the very clear mission of enhancing mobility in Orange County and Southern California by developing and operating publicly owned toll facilities as a part of the regional transportation system. TCA is a public agency responsible for planning, financing, constructing and operating the state's largest toll road network, which was financed with private funds and built with virtually no tax dollars. We work every day to provide a safe, reliable and time-saving alternative to the region's congested non-tolled facilities.

TCA is comprised of two separate joint powers authorities (JPA), The Foothill/Eastern Transportation Corridor Agency which includes the 241, 261 and 133 toll roads, and the San Joaquin Hills Transportation Corridor Agency which includes the 73 Toll Road. Although separate legal entities with separate Boards of Directors, the two JPAs are managed by one staff and expenditures are allocated based on the estimated benefit to each Agency. To learn more about the Transportation Corridor Agencies, go to: www.TheTollRoads.com.



The Position

Under the Chief Financial Officer's direction, plan, organize and direct the finance, planning and treasury functions; Serve as a senior member of the Agencies' management team in all financial matters; and perform other work as required to meet/exceed established goals and objectives of the Transportation Corridor Agencies.



Essential Duties and Responsibilities:

- Plan, organize and direct all financial functions including financial planning and analysis, treasury, bond finance, cash flow, insurance and debt management activities.
- Develop and analyze financial and statistical data; review and approve statistical and narrative reports regarding TCA finances; participate in management meetings regarding financial issues; and direct the preparation of various financial reports and covenant reporting requirements required by law and indentures.
- Oversee the development of the annual budget and procedures for budget submittals and approvals, present and assist in explaining budgets and budget reports to the Boards and administer approved budget.
- Directing the activities and manage the contracts of TCA finance consultants and banks including the trustee and custodian bank, the operations bank, investment advisors, insurance brokers and tax arbitrage consultants.
- Assist the CFO in relation to activities undertaken with financial advisers, bond underwriters, credit rating agencies and traffic and revenue consultants. Activities may include, but are not limited to, strategic planning, capital project finance, long-term financial modeling, bond refundings and related opportunities to reduce debt and debt service, credit rating agency requests and presentations and traffic and revenue analysis/forecasts.
- Develop policies and procedures and oversee Agencies' adherence to investment, debt management and liquidity policies, indenture requirements and various other financial agreements.
- Supervise investment of agency funds, including activities of investment managers.
- Supervise the administration of the Agencies' insurance program and policies.
- Provide input and direction on financial systems including, but not limited to, the accounting system and business intelligence software.
- Assist CFO with operational and accounting matters, as requested.
- Assist CFO in providing direction on improvements to Agency processes and procedures.

- Manage staff, including hiring, training, scheduling and allocation of work, setting of goals and objectives, performance evaluation, development and coaching.
- Participate in other special projects and analyses, as deemed appropriate by the Chief Financial Officer.

Minimum Requirements

Experience, Certification(s) and Education:

- A minimum requirement of a bachelor's degree in accounting, finance, business administration or a closely related field from an accredited college or university.
- A CPA, CFA or other relevant finance certification is highly desirable.
- A master's degree in business administration is desirable.
- A minimum of 10 years of years of demonstrated successful and progression of related experience, including management experience.

The Preferred Candidate will Demonstrate the Following Knowledge, Skills and Abilities:

- Bring a strong finance, planning and treasury background, preferably in a governmental or similar entity, with significant experience in municipal bonds and investment portfolio management. Tolling experience is a plus.
- Be a proven financial planning/budget expert with significant experience presenting to executives and members of the board.
- Be a proactive, big-picture thinker who is detail-oriented.
- Have an inclination for efficiency creation and process improvements.
- Be an excellent manager, mentor, teacher and motivator.
- Ability to explain complicated subjects in a manner that is understandable by staff, executives and members of the board.
- Have demonstrated the ability to work collaboratively with others to move concepts, projects and work assignments toward timely and successful completion.

Compensation and Benefits

TCA is prepared to offer a competitive salary in the range of \$152,120 to \$212,968, depending on education and qualifications.

In addition, we offer an excellent benefits package that includes:

Pension Plan – TCA employees participate in the Orange County Employees Retirement System. The employee's cost per pay period is based upon age at entry. TCA does not contribute to Social Security.

Deferred Compensation – TCA offers a 457 plan. TCA will match 50% of the employee's voluntary contribution, up to a maximum of 2% of the base salary.

Medical, Dental and Vision Insurance – TCA offers medical dental and vision coverage for employees and their dependents. The cost varies, according to the plan selected. The coverage is effective on the first of the month following the employee's start date.

Life & Accidental Death & Dismemberment (AD&D) Insurance – TCA provides life insurance and AD&D at no cost to the employee equal to two times the annual salary with a minimum value of \$100,000 and a maximum value of \$200,000. Supplemental life insurance is available for purchase.

Short- and Long-Term Disability Insurance – Short-term disability is paid by TCA. Long-term disability is available at a nominal cost.

Holidays – Twelve days per year/11 fixed holidays; one floating holiday is assigned and available based on the starting date.

Comprehensive Annual Leave (CAL) – CAL hours provide paid time off for rest and relaxation, personal or family illness and personal business based on years of service. Employees can accumulate up to two times their annual accrual rate. Employees can sell CAL hours each quarter if they maintain 168 accrued hours.

A "Flex" 9/80 Work Schedule that includes every other Friday off.



Application Process and Recruitment Schedule

Recruitment for this position will be open until **Monday, March 11th** or once the needs of TCA have been met. Prospective candidates are encouraged to apply soon, as review of resumes and potential interviews will be done upon receipt.

To be considered, please email your resume and cover letter to recruit@thetollroads.com.